



We perform and supply you up with

- Initial inspection report
- Periodic maintenance
- Periodic reports with photos/videos
- Housekeeping service
- Pest control

We prepare property for owner's arrival



Initial inspection report

- We supply owner with initial report of the condition of the property with photos/videos

Periodic maintenance

- We perform periodic check and maintenance to the property (on a quarterly basis)
- General maintenance includes
 - **Plumbing**
 - Check for leakage
 - Check sanitaryware
 - Flush toilets & drains
 - Confirm water heater check valve is well fixed & not leaking
 - **Electromechanical**
 - Air conditioners (clean filters & check main compressor, fan unit & drainage)
 - Switch board check & maintenance
 - Check all light bulbs and light fixtures
 - Check light switches
 - Check all electrical appliances
 - **Woodwork** (Doors, kitchens, wardrobes & under sink cabinets)
 - Make sure hinges are in working condition and properly lubricated
 - Check locking system
 - Tighten lose handles and knobs
 - **Windows**
 - Make sure insect screens are not damaged
 - Make sure windows' locks are firmly placed and working properly
 - Vacuum windows' rails



Periodic reports with photos/videos

- Reports on property condition are done and sent to owners every three months

Housekeeping service

- One housekeeping visit every month
- Periodically flip mattresses for ventilation, clean under mattresses, vacuum couches, wash carpets

Pest control

- Apply pest control service once a month and whenever needed

Upon property owner's arrival we offer the following: (for two arrivals throughout the year for no extra payment)

- Deep cleaning (including bed making and laundry service)
- Airport pickup upon arrival
- Fridge fill (water, instant coffee, milk, cookies, cheese & toast)
- Home sanitizing with fogger before owner's arrival
- Recharge electricity (cost of recharge is charged to the owner)

